

Becoming a Rotoroa Island volunteer gives you a special opportunity to share your interest in wildlife, heritage and conservation, with visitors to the island. It is also a fantastic opportunity to gain an insight into the conservation and education focus of the Rotoroa Island Trust.

Personal Information - Please Print

First Name(s):		Surname:	
Address:			
Telephone No:	Work:	Home:	
	Mobile:		
Email:			
Date of Birth:	Age:	Gender:	
Current occupation:			

Emergency Contact

First Name(s):		Surname:	
Telephone No:	Work/Mobile:	Home:	
Relationship:			

Court Convictions or Impending Actions

The Rotoroa Island Trust requires information regarding criminal convictions and/or impending actions to be disclosed as part of the recruiting process. This information will be treated as confidential by the Rotoroa Island Trust and will only be used for the purpose of evaluating suitability for volunteering with us.

- Have you ever been sentenced to a custodial sentence? Yes/No
- In the last 7 years, have you had any criminal convictions or been charged with any sexual offence? Yes/No
- Do you have any impending charges/actions that could lead to you being charged or convicted of an offence? Yes/No

Have you been the subject of diversion by the Courts? Yes/No

If you answered 'yes' to any of the above questions in this section, please provide further details:

Driver Licence

Current Driver Licence	<input type="checkbox"/> Yes	No	<input type="checkbox"/>
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Health

Have you had or do you have an existing medical condition such as asthma, diabetes, severe allergies, repetitive strain injuries, arthritis, etc. – which the tasks of this job may aggravate or contribute to, or that Rotoroa Island Trust staff should be aware of?

Yes No

If yes please give details:

References

I consent to the Rotoroa Island Trust seeking verbal information on a confidential basis about me from referees and authorise the information to be released to the Rotoroa Island Trust for the purposes of evaluating my suitability for the position of volunteer. I understand that the information received is supplied in confidence and will not be disclosed to me.

Signature:

Date:

Referee Name

Relationship to you

Phone Number

- 1.
- 2.

Personal Statement

While a love of New Zealand's native species draws many volunteers to Rotoroa Island, volunteers are not directly involved with the handling and care of the fauna on the island. Volunteers will be one of the most visible members of Rotoroa's community and their main goal is to provide visitors with a quality, educational and enriching experience while they are here.

Why are you interested in becoming a volunteer on Rotoroa Island?

What are you expecting to gain from your volunteering experience on Rotoroa Island?

What experience have you had that you think will be helpful in a volunteer position?

Work:

Volunteering:

Hobbies:

What strengths, personality or skills, can you bring to the position?

How did you find out about volunteering on Rotoroa Island?

Volunteer Roles / Availability Statement

Visitor Hosts

- I am available to work one day fortnightly on _____(state day(s))
- I am available to volunteer from 8.15am to 6.30pm (or until 5pm weekdays)
- I am available to volunteer for at least 3 months during our summer season (26 December 2017 – 31 March 2018)

Your data will be stored within the /Rotoroa Island Trust volunteer database and will have the same security protection as any employee. The information which you supply will only be available to the person supervising your activities and Human Resource personnel. The exception to this would be in the case of emergency. You have the right to request access to, and amendment of, any personal information held by /Rotoroa Island Trust about you.

Declaration

1. I understand and acknowledge that I am *not* an employee of Rotoroa Island Trust.
2. I **do/do not** have any pre-existing injuries or medical conditions that will affect my ability to undertake the activities proposed for me as a Non-Employee.
3. I also agree that, both during and after me being a volunteer, I will keep confidential, and not use, divulge or communicate to any person, any confidential information relating to Rotoroa Island Trust, except as required by law.
4. I agree to my application being reviewed by a recruitment team comprised of Rotoroa Island Trust staff and others as appointed by Rotoroa Island Trust e.g. representatives from Auckland Zoo
5. I agree to be available as indicated above and to abide by the specified dress code.
6. I agree to return my uniform upon resignation from my volunteer position.
7. I acknowledge that I will be asked to sign a further declaration in relation to health and safety and other Rotoroa Island Trust policies following training and induction into the volunteer programme.

I declare that the information I have provided by completing this form is true and accurate.

Signature:

Date:

Please return your completed form to:

Email: volunteer@rotoroa.org.nz